

19th May, 2017

To the Chair and Members of the COUNCIL

APPOINTMENT OF CHAIRS AND VICE-CHAIRS OF COMMITTEES AND SUB-COMMITTEES

EXECUTIVE SUMMARY

1. This report seeks nominations for the appointment of Members to serve as Chairs and Vice-Chairs on Committees and Sub-Committees, as attached at Appendix A to the report.

RECOMMENDATIONS

2. That the Council determines the appointment of Chairs and Vice-Chairs of Committees and Sub-Committees of the Council, listed at Appendix A to the report.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

3. The Council has a legal requirement to appoint a Chair to all of its Committees. The Council is committed to maintaining the highest standards of governance. By appointing Chairs and Vice-Chairs to Committees and Panels, the Council satisfies this requirement and citizens will know who Chair's these meetings.

BACKGROUND

4. At the Annual Meeting of Council, appointments are made to the positions of Chair and Vice-Chair of Committees and Sub-Committees of the Council, including Overview and Scrutiny Panels, for the ensuing Municipal Year. A number of these positions attract a special responsibility allowance detailed in the Member Allowance Scheme, as set out within Part 6 of the Council's Constitution.
5. It should be noted that in line with best practice, Council has previously endorsed the principle that the Health and Wellbeing Board should be Chaired by the Portfolio Holder responsible for Public Health. This is reflected in the table at Appendix A.
6. Members are also asked to note that in accordance with Rule 3 of the Overview and Scrutiny Procedure Rules, as detailed in the Constitution, Council should ensure that not all Chairs and Vice-Chairs are drawn from the same political party. This is in line with current best practice which seeks to ensure that Members outside the majority group, have an opportunity to help shape and influence the strategic Overview and Scrutiny agenda.

OPTIONS CONSIDERED AND REASONS FOR RECOMMENDED OPTION

7. The appointment of Chairs and Vice-Chairs to Committees and Sub-Committees of the Council, is a statutory requirement. Therefore, no other options are considered relevant or appropriate.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

8. This report has no direct impact on the Council's Key Outcomes.

RISKS AND ASSUMPTIONS

9. There are no identified risks or assumptions relevant to this report.

LEGAL IMPLICATIONS

10. There are no specific legal implications associated with this report.

FINANCIAL IMPLICATIONS

11. The Members' Allowances Scheme makes provision for Special Responsibility Allowances to be paid to some Chair and Vice-Chair positions on Committees and Sub-Committees.

HUMAN RESOURCES IMPLICATIONS

12. There are no human resources implications associated with this report.

TECHNOLOGY IMPLICATIONS

13. There are no technology implications associated with this report.

EQUALITY IMPLICATIONS

14. There are no specific equality implications arising from this report.

CONSULTATION

15. Consultation has taken place with Group Leaders in respect of the proportional allocation of seats and the appointment of Chairs and Vice-Chairs on Committees and Sub-Committees, prior to this meeting taking place.

BACKGROUND PAPERS: Council Constitution.

REPORT AUTHOR

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Jo Miller
Chief Executive

APPOINTMENT OF CHAIRS & VICE-CHAIRS

| | <u>CHAIR</u> (Nomination Required) | <u>VICE-CHAIR</u> (Nomination Required) |
|--|---|--|
| Overview & Scrutiny Management Committee | | |
| Community & Environment Overview & Scrutiny Panel | | |
| Regeneration & Housing Overview & Scrutiny Panel | | |
| Children & Young People's Overview & Scrutiny Panel | | |
| Health & Adult Social Care Overview & Scrutiny Panel | | |
| Planning Committee | | |
| Elections & Democratic Structures Committee | | |
| Chief Officers' Appointments Committee | | |
| Awards, Grants & Transport (Appeals) Committee | | |
| Chief Officer Appeals Committee | | |
| Audit Committee | | |
| Employee Relations Disputes Resolution Committee | | |
| Chief Officers Investigatory Sub-Committee | | |
| Licensing Committee | | |
| Health & Wellbeing Board | Portfolio Holder for Public Health | To be appointed at the first meeting of the Health & Wellbeing Board |